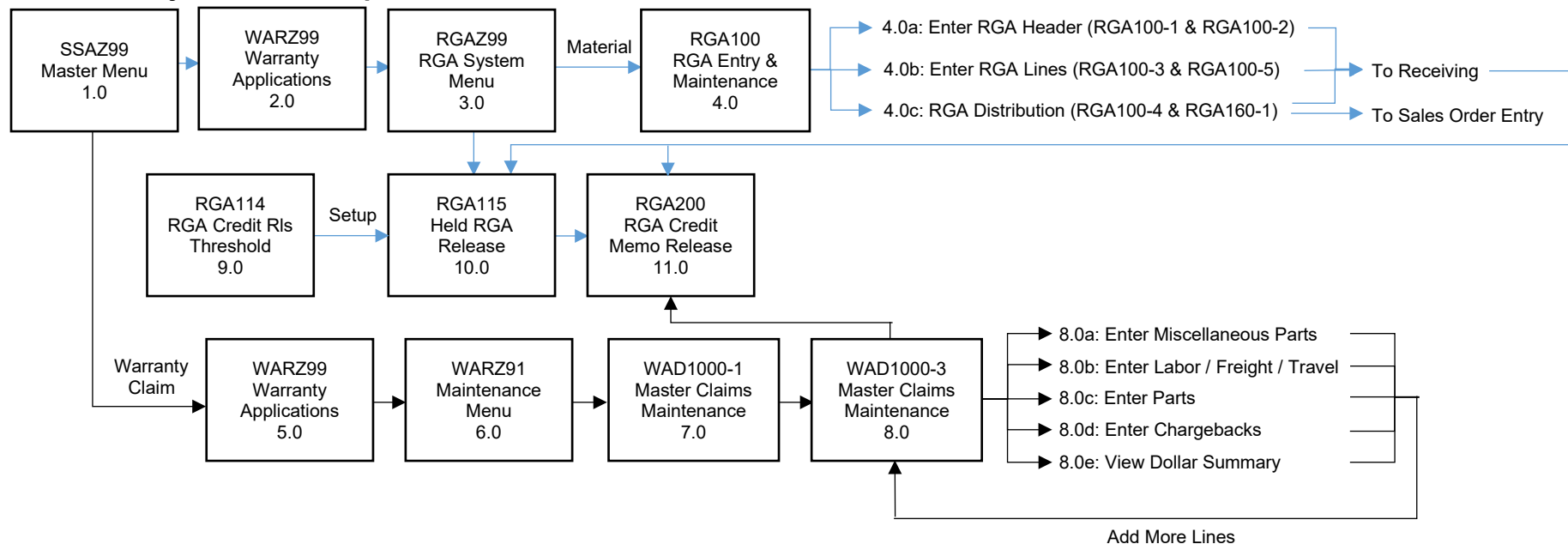**Test Script Id:** SO07
Business Area: *Sales Orders / Quotes / Warranty*
Test Script Name: *Creating A Standalone RGA*
Date: *09/23/2015*

1.1 Scenario Objective / Description / Functions Tested

- *This test script will focus specifically on the creation and processing of a standalone RGA*
- *An RGA will be created if material(s) will be returned / received back from the customer. This record will support the receiving transaction back to the company*
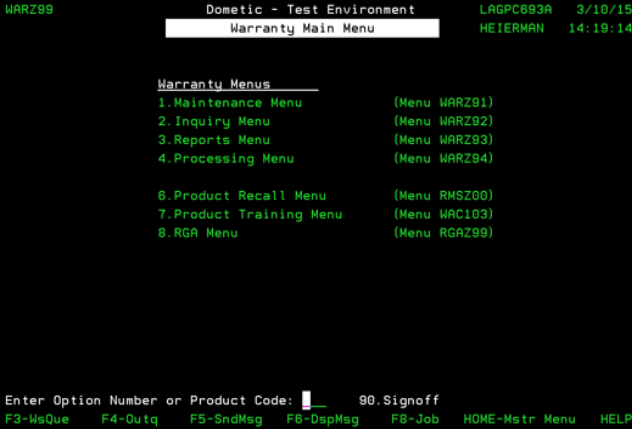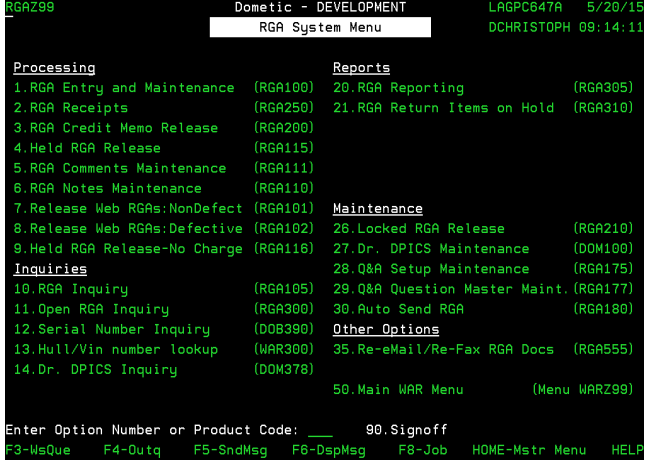
1.2 Setups Required / Prerequisites
- *Item numbers have been created*
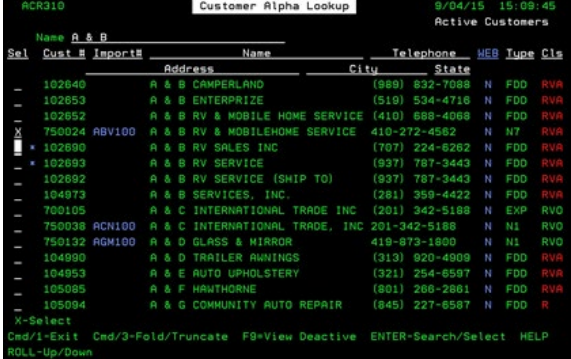- *Customer master records have been created*
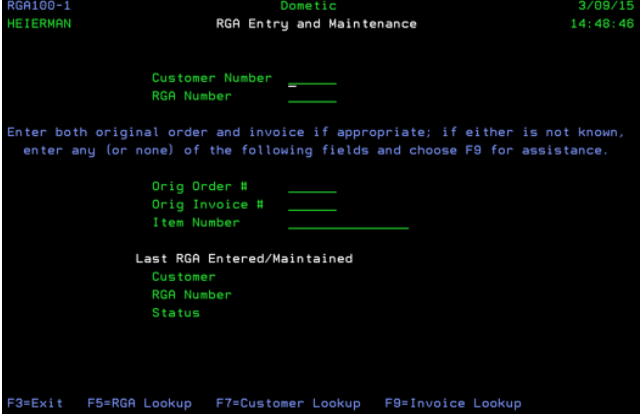
1.3 Acceptance Criteria / Key Success Factors
- *An RGA record can be created and released*

1.4 Testing Steps

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
1	• From the Master Menu, select option 25 to access the Warranty Applications Menu (WARZ99)	• Warranty Applications Menu is displayed		
2	• From the Warranty Applications Menu, select option 8 to access the RGA Menu (WARZ91)	• RGA Menu is displayed		
3	• From the RGA Menu, select option 1 to access the RGA Entry and Maintenance screen (RGA100)	• RGA Entry and Maintenance screen is displayed		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
| | ```
RGAZ99              Dometic - DEVELOPMENT      LAGPC647A   5/20/15
                      RGA System Menu          DCHRISTOPH 09:14:11

Processing                      Reports
1.RGA Entry and Maintenance  (RGA100)  20.RGA Reporting          (RGA305)
2.RGA Receipts               (RGA250)  21.RGA Return Items on Hold (RGA310)
3.RGA Credit Memo Release    (RGA200)
4.Held RGA Release           (RGA115)
5.RGA Comments Maintenance   (RGA111)
6.RGA Notes Maintenance      (RGA110)
7.Release Web RGAs:NonDefect (RGA101)  Maintenance
8.Release Web RGAs:Defective (RGA102)  26.Locked RGA Release     (RGA210)
9.Held RGA Release-No Charge (RGA116)  27.Dr. DPICS Maintenance  (DOM100)
Inquiries                              28.Q&A Setup Maintenance  (RGA175)
10.RGA Inquiry               (RGA105)  29.Q&A Question Master Maint. (RGA177)
11.Open RGA Inquiry          (RGA300)  30.Auto Send RGA          (RGA180)
12.Serial Number Inquiry     (DOB390)  Other Options
13.Hull/Vin number lookup    (WAR300)  35.Re-eMail/Re-Fax RGA Docs (RGA555)
14.Dr. DPICS Inquiry         (DOM378)

                                       50.Main WAR Menu       (Menu WARZ99)

Enter Option Number or Product Code: ___    90.Signoff
F3-WsQue   F4-Outq   F5-SndMsg   F6-DspMsg   F8-Job   HOME-Mstr Menu   HELP
``` | | | |
| 4a | • With the RGA Entry and Maintenance screen (RGA100-1) displayed:
○ Enter the Customer Number. A Customer Lookup can be performed by the selecting the F7 option
✓ Enter a value in the Name field to perform an inquiry against and press the Enter key
✓ Locate the Customer in the list and place and "X" in the Sel column
▪ The Atwood customer number from the WorkWise system will be displayed in the Import # column
✓ Press the Enter key to complete the selection of the customer | • | | |

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	o System will assign the RGA number when you advance to the next screen o Enter the Original Order Number, the Original Invoice Number, and the Item Number (Sales Only) ✓ If needed, select the F9 option to perform an Invoice Lookup ✓ The values entered in these fields will be used to determine the amount of the credit **Can we make F9 allow you to select the invoice and auto fill the field? o Pressing enter advances to the next screen to allow the RGA header information to be entered (RGA100-2)			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
| | ```
RGA100-1              Dometic                    3/09/15
HEIERMAN          RGA Entry and Maintenance      14:48:46


          Customer Number  _____
          RGA Number       _____

Enter both original order and invoice if appropriate; if either is not known,
  enter any (or none) of the following fields and choose F9 for assistance.


          Orig Order #     _____
          Orig Invoice #   _____
          Item Number      _____


     Last RGA Entered/Maintained
       Customer
       RGA Number
       Status




F3=Exit  F5=RGA Lookup   F7=Customer Lookup   F9=Invoice Lookup
``` <br><br> • With the RGA Entry and Maintenance screen (RGA100-2) displayed: <br> ○ Enter the RGA Type <br> ✓ If RGA: The order type on the sales order to replace the item will be specified as option 1 <br> ✓ If NCP (No Charge Part): The order type on the sales order to replace the item will be specified as option 4 <br> ✓ If AWC (Parts will be returned, but no replacements parts will be sent out): No replacement sales order will be created <br> ✓ If AR: (Advanced Replacement of Parts): Parts are expected to be returned from the customer, but an advanced shipment of replacement part are sent <br> ○ Enter "N" in the Claim Required field <br> ✓ The value entered in this field controls if a Warranty Claim will be associated to the RGA <br> ✓ In addition, if "Y" is entered in this field the releasing of the RGA for credit will be prevented until the associated Warranty Claim is available to be released | | | |

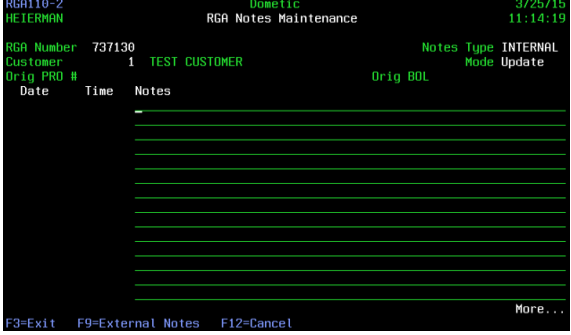| Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	o Enter Ref#/Po# (found on original order for sales and will be the RGA/NCP # for warranty)
	o The original order number and invoice number should have auto populated from the main screen.
	o Enter the Warehouse
	o Enter the Return Carrier
	  ✓ Select the F4 option to display the available carriers
	  ✓ Place a "1" in the Opt column and press the Enter key to select a carrier
	
	o Enter applicable freight credit amount (if no replacement order is being done)
	o Choose collect/prepaid (Collect = Dometic/Atwood is paying. Prepaid = Customer is responsible for shipping)
	o Enter restocking fee % if necessary. (25% or $100 whichever is greater)
	o Enter terms code (should auto populate from the original order.
	o A – Net 30
	o J – COD (Change to A if COD fee was already paid)
	o CC – Credit Card (Change to A if you are doing a replacement order)			

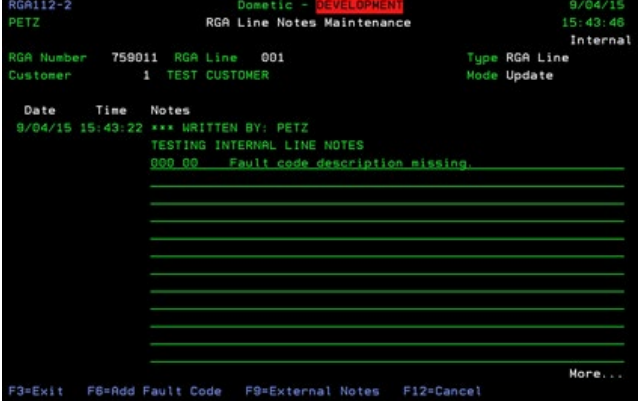| Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	o I – No charge
	    o W – Warranty Replacement
	  o The Ship Replacement To information will be populated based on the Customer Number associated with the RGA
	  o Press the Enter key to Continue to the RGA Line Details (RGA100-3)			

4b	• With the RGA Line Details screen (RGA100-3) displayed:
	  o Enter the Model / Product (Item #)
	  o Enter the Serial Number (N/A for sales RGA's)
	  o Enter the product description code
	      AN – Awnings
	      RF – Refrigerators
	      AC – Air conditioners
	      MS – Miscellaneous
	  o Enter the Quantity Being Returned
	  o Enter the Fault Code (N/A for sales RGA's)
	  ✓ Select the F4 option to allow an inquiry to be performed
	  ✓ Entering a value in the Scan field will perform a search against the Description field associated with the Fault Code
		• One or many lines can be added against the RGA Header		

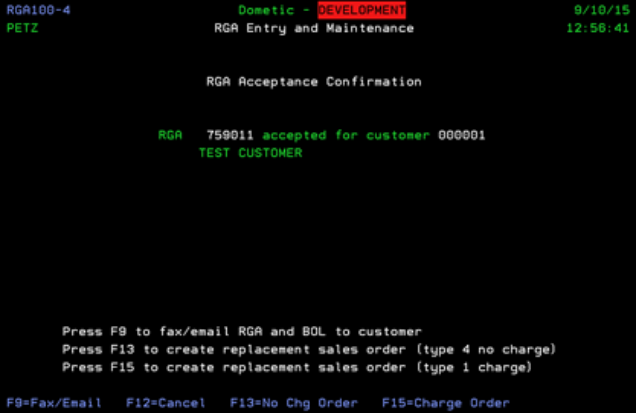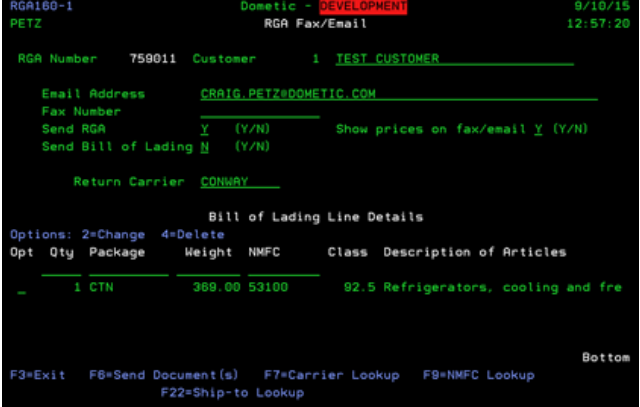| Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	✓ Place an "X" in the Select column and press the Enter key to return the value against the RGA Line			
	o Enter a Reason Code ✓ Select the F4 option to allow an inquiry to be performed ✓ Place an "X" in the Select column and press the Enter key to return the value against the RGA Line			
	o Enter the Price Per ✓ If the Original Order number, Original Invoice Number, and Item Number were entered previously, the price per amount will be populated automatically			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	○ Enter a "Y" or "N" in the Disposition Required field ✓ If "Y" entered, the inspection results are required to be captured as part of the RGA Receiving process ✓ The Disposition portion of the RGA process is outlined as part of the RGA Receiving Test Script (REC04_Receiving Against An RGA) • Press the Enter key to continue and the RGA Line Customer Information screen (RGA100-5) will appear ○ Enter the Purchase Date ○ Enter the Repair Date ○ Enter the HIN#/VIN# (Warranty Only) ○ Enter the Dealer # ✓ Select the F4 option to perform a Dealer inquiry ✓ Enter a value in the Name field and press the Enter key to display the results ✓ Locate the Dealer in the list and place and "X" in the Sel column ▪ The Atwood customer number from the WorkWise system will be displayed in the Import # column ✓ Press the Enter key to complete the selection of the Dealer ○ Enter the Retail Customer Information			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	o When complete with the entries, press the Enter key to save and continue, which will return to the RGA100-3 screen			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	• With the RGA Line Details screen (RGA100-3) displayed:
	  o Select the F15 option to enter RGA Header Notes
	    ✓ Notes can be entered as Internal or External
	    ✓ Select the F9 option to toggle between the Internal Notes and External Notes screen
	    ✓ External Notes will appear on the RGA record generated
	    ✓ Press enter to save notes and F3 to exit when finished			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	 •
	   ○ A "5" can be placed in the Opt column against the item that was added to the RGA to support the entry of Line Notes
	     ✓ Notes can be entered as Internal or External
	     ✓ Select the F9 option to toggle between the Internal Notes and External Notes screen
	     ✓ External Notes will appear on the RGA record generated
	     ✓ The F6 option can be selected to added a Fault Code to the note entry being made
	     ✓ With the note entry completed, select the F3 option to Exit the screen
	
		Only used when a note is specific to one line on the RGA/Claim. Not for RGA notes as a whole.		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	• With the RGA Line Details screen (RGA100-3) displayed:
	  o Additional line items to be added to the RGA if needed
	  o If all lines have been entered, select the F6 option to Accept the RGA and continue
	  o The RGA100-4 screen will be displayed			

4c	• With the RGA Acceptance Confirmation screen (RGA100-4) displayed:	•		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	o Select the F13 option to create a new "No Charge" sales order ✓ Please see the test script titled: SO03_No Charge Sales Order Creation o Select the F15 option to create a new "Standard" sales order ✓ Please see the test script titled: SO01_Std Sales Order Creation o Select the F9 option to send the RGA and BOL documents to the customer to support the returning of material o Confirm the eMail displayed on the screen: Change to your own eMail address o Enter "Y" in the Send RGA field o Enter "Y" in the Bill of Lading field o Enter "Y" in the Show Prices on Fax / eMail field o The Bill of Lading details will default to the lowest cost carrier, but the information can be updated by placing a "2" in the Opt column o Select the F6 option to Send the Document(s)	Ask question tomorrow?		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
| | ```
RGA160-1              Dometic - DEVELOPMENT            9/10/15
PETZ                    RGA Fax/Email                   12:57:20

 RGA Number    759011  Customer        1  TEST CUSTOMER_____

   Email Address      CRAIG.PETZ@DOMETIC.COM_____
   Fax Number         _____
   Send RGA           Y    (Y/N)     Show prices on fax/email  Y  (Y/N)
   Send Bill of Lading  N   (Y/N)

       Return Carrier  CONWAY_____

               Bill of Lading Line Details
Options: 2=Change  4=Delete
Opt  Qty  Package    Weight  NMFC    Class  Description of Articles

 _    1 CTN          369.00 53100     92.5 Refrigerators, cooling and fre




                                               Bottom
F3=Exit   F6=Send Document(s)  F7=Carrier Lookup   F9=NMFC Lookup
          F22=Ship-to Lookup
``` | | | |
| | o The eMail / Fax RGA Document screen (RGA555-1) will appear
o Enter an "X" in the eMail field
o Enter a Comment if desired
o Enter a separate eMail in the CC or BCC fields if desired
o Select the F6 option to Send the Document(s). The eMail / Fax RGA Document screen (RGA555-1) will be closed and the RGA Acceptance Confirmation screen (RGA100-4) will be displayed | | | |

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	RGA555-1 Dometic - DEVELOPMENT 9/10/15
	PETZ eMail/Fax RGA Document 12:57:45
	
	    RGA Number 759011 RGA
	    Customer Number 1 TEST CUSTOMER
	
	    Select = X
	    eMail X CRAIG.PETZ@DOMETIC.COM
	    Fax _
	    Attn
	    Comment HAVE A NICE DAY!!!!!!!
	    CC and BCC valid only if eMail is selected above.
	    CC
	    BCC
	
	    Last RGA Document Sent
	    Type
	    RGA #
	    Customer
	    Method
	
	    F3=Exit F6=Send Document(s) F12=Cancel
	
	RGA100-4 Dometic - DEVELOPMENT 9/10/15
	PETZ RGA Entry and Maintenance 12:58:41
	
	    RGA Acceptance Confirmation
	
	    RGA 759011 accepted for customer 000001
	    TEST CUSTOMER
	
	    Press F9 to fax/email RGA and BOL to customer
	    Press F13 to create replacement sales order (type 4 no charge)
	    Press F15 to create replacement sales order (type 1 charge)
	
	F9=Fax/Email F12=Cancel F13=No Chg Order F15=Charge Order			

5	• From the Master Menu, select option 25 to access the Warranty Applications Menu (WARZ99)	• RGA threshold amounts can be established by customer class • An RGA record held for exceeding the credit amount threshold can be released		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	``
SSAZ99   Dometic - Test Environment   LAGPC693A   3/09/15
                 Business Planning and Control System   HEIERMAN   13:04:12
                              Master Menu
Financial   Distribution
1.Cost Accounting   (Menu SSAC00) 16.Inventory   (Menu SSAI00)
2.Accounts Payable   (Menu SSAA00) 17.Purchasing   (Menu SSAH00)
3.Accounts Receivable(Menu SSAR00) 18.Order Entry   (Menu SSAE00)
4.General Ledger   (Menu SSAG00) 19.Billing   (Menu SSAB00)
5.Multi-Currency   (Menu SSAU00) 20.Sales Analysis   (Menu SSAS00)
                                   21.Dist Resources Planning(Menu SSAD00)
7.Payroll   (Menu SSAW88) 22.Performance Measurement(Menu SSAP00)
Manufacturing
8.Mfg Data Management (Menu SSAM00) Systems Applications
9.Shop Floor Control (Menu SSAF00) 24.Systems Applications (Menu SSAZ91)
10.Capacity Planning (Menu SSAL00) Dometic Applications
11.Master Scheduling (Menu SSAK00) 25.Warranty Applications (Menu WARZ99)
12.Material Req Planning (Menu SSAK01) 26.Query Menu   (Menu SSAQ00)
                                    27.Microfilm Main Menu   (Menu MFC101)
                                    28.EDI Menu   (Menu SSAE04)
                                    29.Imaging Menu   (Menu SSAZ94)
                                    30.Document Server Menu (Menu SSAZ97)
Enter Option: ___   90.Signoff
F3-WsQue   F4-Outq   F5-SndMsg   F6-DspMsg   F8-Job   HELP
```
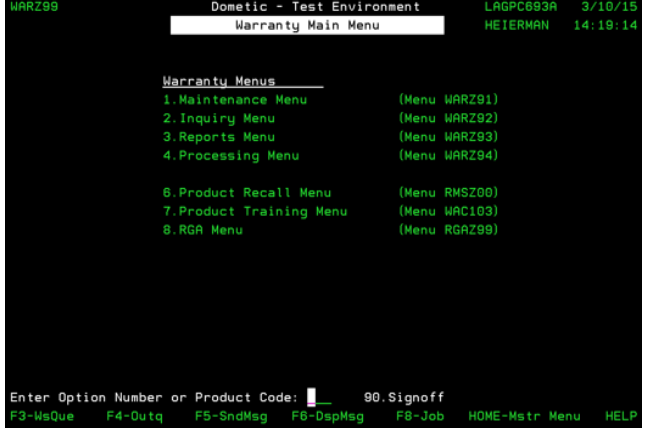
- From the Warranty Applications Menu, select option 8 to access the RGA Menu (RGAZ99)

```
WARZ99              Dometic - Test Environment      LAGPC693A   3/10/15
                     Warranty Main Menu              HEIERMAN    14:19:14


           Warranty Menus
           1.Maintenance Menu          (Menu WARZ91)
           2.Inquiry Menu              (Menu WARZ92)
           3.Reports Menu              (Menu WARZ93)
           4.Processing Menu           (Menu WARZ94)

           6.Product Recall Menu       (Menu RMSZ00)
           7.Product Training Menu     (Menu WAC103)
           8.RGA Menu                  (Menu RGAZ99)




Enter Option Number or Product Code: █    90.Signoff
F3-WsQue    F4-Outq    F5-SndMsg   F6-DspMsg   F8-Job   HOME-Mstr Menu   HELP
```

- From the RGA Menu, select option 25 to access the RGA Credit Rls Threshold screen (RGA114) | | | |
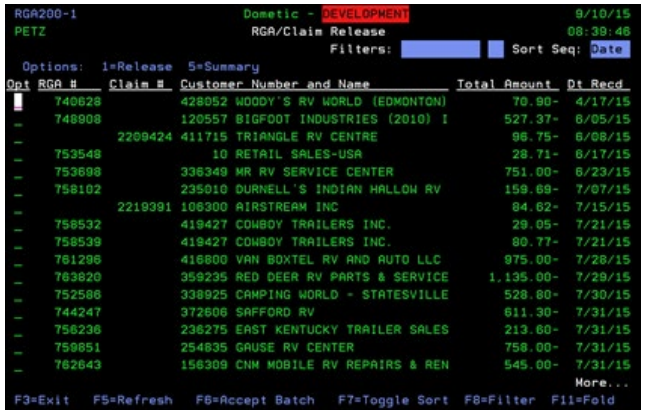
Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	• With the RGA Credit Rls Threshold screen (RGA114) displayed: o This is an administration setup screen used to establish a threshold by item class as to when an RGA credit amount exceeding a specified level will require additional approval o A "2" can be placed in the Opt against a row on the screen to update the threshold amount o A new Threshold can be added by selecting the F9 option	Can we remove this?		
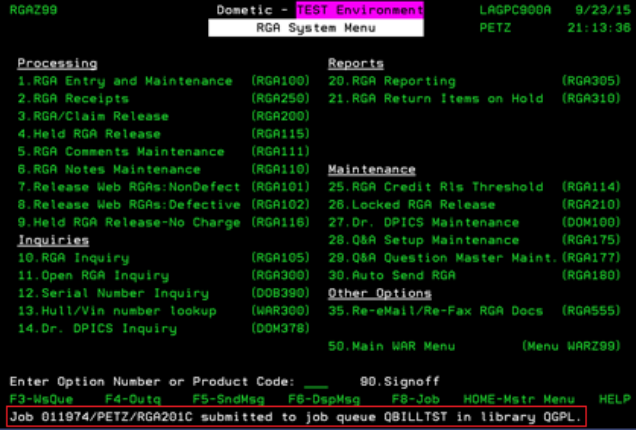
Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	o With the Thresholds established, the F3 option can be selected to exit the screen and return to the RGA Menu (RGAZ99) • From the RGA Menu, select option 4 to access the Held RGA Release screen (RGA115). With the screen displayed o **PLEASE NOTE**: The RGA Receipt <u>MUST</u> be received in order for the RGA record to appear on the screen ✓ Please see the RGA Receiving Test Script (REC04_Receiving Against An RGA) for the details related to receiving materials against an RGA record o **PLEASE NOTE**: The screen will <u>ONLY</u> display a list of all RGA records that are currently being held based on the total credit amount threshold being exceeded o Enter a "1" in the Opt column against the row needing to be released and press the Enter key o The RGA will be removed from the screen, but will still need to be accepted as part of the batch processed through the RGA/Claim Release (RGA200) screen in the next step o With the releases completed, select the F3 option to Exit the screen and return to the RGA Menu (RGAZ99)			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
6	• From the Master Menu, select option 25 to access the Warranty Applications Menu (WARZ99) • From the Warranty Applications Menu, select option 8 to access the RGA Menu (RGAZ99)	• The RGA created in the prior steps appears on the screen and can be released • Upon completion of the release the RGA number no longer appears on the screen		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
| | ```
WARZ99              Dometic - Test Environment       LAGPC693A  3/10/15
                      Warranty Main Menu             HEIERMAN   14:19:14


         Warranty Menus
         1.Maintenance Menu         (Menu WARZ91)
         2.Inquiry Menu             (Menu WARZ92)
         3.Reports Menu             (Menu WARZ93)
         4.Processing Menu          (Menu WARZ94)

         6.Product Recall Menu      (Menu RMSZ00)
         7.Product Training Menu    (Menu WAC103)
         8.RGA Menu                 (Menu RGAZ99)






Enter Option Number or Product Code: █    90.Signoff
F3-WsQue    F4-Outq   F5-SndMsg  F6-DspMsg   F8-Job   HOME-Mstr Menu   HELP
``` <br><br> • From the RGA Menu, select option 3 to access the RGA Credit Memo Release screen (RGA200) <br><br> ```
RGAZ99              Dometic - DEVELOPMENT           LAGPC900A  9/11/15
                      RGA System Menu               PETZ       13:32:25

Processing                          Reports
1.RGA Entry and Maintenance (RGA100) 20.RGA Reporting         (RGA305)
2.RGA Receipts              (RGA250) 21.RGA Return Items on Hold (RGA310)
3.RGA Credit Memo Release   (RGA200)
4.Held RGA Release          (RGA115)
5.RGA Comments Maintenance  (RGA111)
6.RGA Notes Maintenance     (RGA110) Maintenance
7.Release Web RGAs:NonDefect (RGA101) 25.RGA Credit Rls Threshold (RGA114)
8.Release Web RGAs:Defective (RGA102) 26.Locked RGA Release    (RGA210)
9.Held RGA Release-No Charge (RGA116) 27.Dr. DPICS Maintenance  (DOM100)
Inquiries                            28.Q&A Setup Maintenance  (RGA175)
10.RGA Inquiry              (RGA105) 29.Q&A Question Master Maint.(RGA177)
11.Open RGA Inquiry         (RGA300) 30.Auto Send RGA          (RGA180)
12.Serial Number Inquiry    (DOB390) Other Options
13.Hull/Vin number lookup   (WAR300) 35.Re-eMail/Re-Fax RGA Docs (RGA555)
14.Dr. DPICS Inquiry        (DOM378)
                                     50.Main WAR Menu     (Menu WARZ99)
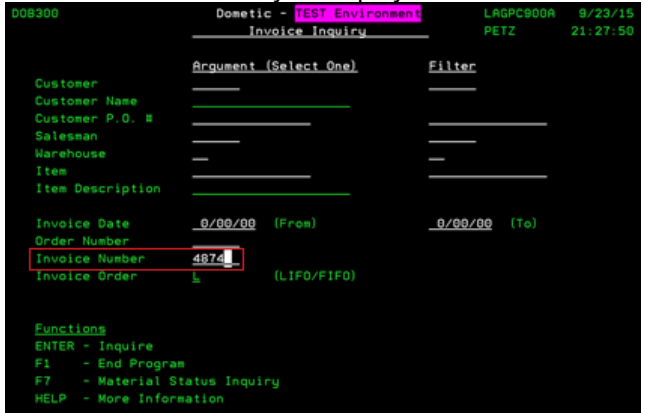
Enter Option Number or Product Code: █    90.Signoff
F3-WsQue    F4-Outq   F5-SndMsg  F6-DspMsg   F8-Job   HOME-Mstr Menu   HELP
``` <br><br> • With the RGA Credit Memo Release screen (RGA200) displayed: <br>    o Locate the RGA record created in the previous steps <br>      ✓ The value will be displayed in the RGA # column on the screen | | | |

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	o **PLEASE NOTE**: The RGA Receipt <u>MUST</u> be received in order for the RGA record to appear on the screen
	  ✓ Please see the RGA Receiving Test Script (REC04_Receiving Against An RGA) for the details related to receiving materials against an RGA record
	o Select the F7 option to Toggle the Sort and alter the way the data is being displayed on the screen
	o A "5" can placed in the Opt column to display the details of the RGA record
	  ✓ When completed viewing the details, select the F12 option to return to the prior screen
	o With the record located, place a "1" in the Opt column to Release the record for processing
	o Press the Enter key to Continue
	  ✓ The row(s) where a "1" was entered will be removed from the list			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	  ○ Select the F6 option to Accept the Batch and issue the Credit Memos ✓ A message will appear at the bottom of the screen confirming the desire to generate credit memos ✓ Select the F6 option again to complete the issuance of the Credit Memos ✓ The RGA Credit Memo Release screen (RGA200) will be closed and the RGA System menu (RGAZ99) will be displayed 			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	• A message will be displayed indicating the job has been submitted • The display messages screen will be displayed indicating when the job has been completed • Select the F3 option to Exit the screen 			
7	• The results of the credit memo released can be reviewed	• Details of the credit memo generated can be reviewed		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	• From the RGA Menu, select option 10 to access the RGA Inquiry screen (RGA105) • With the RGA Inquiry screen displayed ○ Enter the RGA Number ○ Press the Enter key to Continue and display the RGA Details ○ Press the Enter key again to advance to the next screen and record the Credit Memo Number ○ Select the F3 option to Exit the screen and return to the RGA Menu (RGAZ99)	• The credit memo amount can be viewed against the customer account		

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

• From the RGA Menu, enter ACR to proceed to the Accounts Receivable menu (SSAR00). Select option 21 to access the Invoice Inquiry screen (DOB300) | | | |

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	  • With Invoice Inquiry screen (DOB300) displayed, enter the Invoice Number o Press the Tab key o Press the Enter key to display the invoice • Locate the line for the customer the RGA was released for and enter the Order Number o Press the Enter key to Continue			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	   o The F7 option can be selected to view the Line Items associated with the invoice / credit memo o The F8 option can be selected to view the Invoice / Credit Memo document ✓ Please Note: The Invoice image will not be displayed through the test environment as the On Demand system is not available As an alternative, the Customer Account can also be reviewed			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments

	• From the Accounts Receivable menu, select option 19 to access the Account Inquiry screen (ACR300)
	
	• With Account Inquiry screen (ACR300) displayed,
	  o Enter the Customer Number
	  o Press the Enter key to Continue
	
	  o Press the Page Down key to scroll through the invoices on the account to locate the Invoice / Credit Memo Number associated with the RGA			

Id	Business Process / System Action / Value Entered	Output Expected	P/F	Supporting / Failure Comments
	o When completed reviewing the Account Details, select the F1 option to Exit the screen and return to the Accounts Receivable menu (SSAR00)			

1.5 Error Details

Enter error messages and notes, and/or attach screen dumps at end of document.
Category: 1 = Master Data Change; 2 = Configuration Correction; 3 = Bug Correction; or 4 = Other
Priority: 1 = Serious show stopper / No available workaround; 2 = Need modification, but workaround is available; or 3 = Cosmetic change

Id	Detailed Description of Error: Include any specific error messages received and applicable screen print(s)	Category	Priority
1			
2			
Etc.			

1.6 Business signoff

Please return the completed script to the testing coordinator indicating your acceptance or non-acceptance.

Test Performed By (Print Name):_____

Date Performed: _____